

# Funeral Planning Checklist

Checklist produced by Chandu Tailor & Son



24 hour helpline

020 8361 6151

## Funeral Planning Checklist

## Notes, contacts, reminders

## Done

<b>Contact those closest to the deceased</b> Family, friends, colleagues and neighbours.		
<b>Appointing a funeral director</b> Choosing the right funeral director is important to suit your needs & requirements. E.g. location & facilities.		
<b>Consider how you will fund the funeral</b> Will the family be taking care of costs? Did the deceased have life insurance? Any pre-paid funeral plans?		
<b>Request a medical certificate stating cause of death (MCCD)</b> This is a compulsory certificate needed when registering the death and arranging the funeral.		
<b>Register the death</b> You will need to register the death in the nearest registrar of births and deaths to where the deceased passed away.		
<b>Transfer of care of the deceased to the funeral directors chapel of rest</b> The funeral directors will organise & arrange transfer of care to their chapel of rest after the formal registration of death.		
<b>Arrange the details of the funeral day</b> Final arrangements will be need to made, one you have set a date. How the ceremony will be performed, choosing a coffin, flowers, music, transport, photographs & to sign the legal paperwork.		
<b>Appoint roles</b> Pallbearers, someone to read eulogies, someone to lead the funeral like a celebrant or religious figure. Communicating the final funeral arrangements to family, friends & colleagues.		
<b>Make sure to let everyone know about the details of the funeral</b> i.e. time & place, dress code (if applicable), flowers vs donation		
<b>Contact all relevant financial organisations of the deceased</b> You must inform the relevant government & financial organisations of the person's death.		

## Call our caring and professional team

Chandu Tailor & Son is a funeral director committed to providing a unique service looking after the deceased and their families with the utmost professionalism, dignity and respect.

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*Chandu Tailor & Son*  
FUNERAL DIRECTORS, ESTD. 1993